



12 August 2020

Kia ora whanau

In light of the PM announcement, a few reminders about Inglewood Primary School operation under level 2 as of Midday Wednesday 12 August.

We acknowledge and appreciate this is a difficult time for all, especially those in Auckland moving to L3. We also acknowledge and appreciate our wonderful Essential Workers at this time. Please remember to be calm, kind and considerate. We are all doing our best for the greater good. It is safe to send your children to schools, early learning services and tertiary education. There are appropriate measures in place.

It is safe for all children and students to be onsite (some children vulnerable to illness may choose to remain at home). However anyone self-isolating, waiting for a test result or who is ill, must remain at home. Please ensure you call the Office to report absences

Remember Wash our hands, wash our hands, wash our hands. Hand sanitiser must be used at entry to classrooms and in shared spaces. Soap, water and the ability to dry hands is provided in bathrooms. Washing and drying hands with soap is still the most effective hygiene measure.

Social Distancing

Children, young people and staff should be far enough away from each other so that they are not breathing on or touching each other, coupled with good hygiene practices and regular cleaning of commonly touched surfaces.

There does not need to be a specific measurement but where practicable and reasonable 1 metre can be used as a guide, particularly between adults.

Physical distancing of 2 metres is recommended for parents and caregivers, from people they don't know (to align with public health measures outside the school grounds).

Cleaning

We will Disinfect and clean all surfaces daily

Large Gatherings

Schools, like workplaces are not considered to be gatherings.

Sports and PE

Physical education classes and break time activities can include access to sports equipment including

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## Ako ki te whakaaro, Ako ki te mahi, Ako kia ora ai te mauri...

playgrounds. All students and staff will adhere to hygiene practices before and after playing with equipment. There will also need to be regular cleaning of shared equipment such as balls, sticks etc. Physical distance is not possible in some sporting activities.

In these situations extra emphasis on handwashing and drying (or cleansing with hand sanitiser) before and after activities and regular cleaning of equipment is very important.

### Contact Tracing

Contact tracing registers must be used. Please use our School App or our COVID QR Code displayed on doorways.

We will identify which children are in each teaching space, and record when and who they have contact with during the day if that changes. This includes recording who the adults are in contact with as well as recording any visitors to the site, including parents.

Parents and caregivers who come on site need to be noted in the visitor register.

Please know you are welcome to enter the grounds, however, where possible drop off and pick up at the gate please. Alternatively arrange a meeting place with your child on Miro Street , Hodge Park or further up Kelly Street heading north.

### Volunteers

Volunteers are welcome at Alert Level 2 in class as long as you meet all the public health requirements and are recorded in our timetable and/or visitor register (please make sure we have your up to date contact information in the Office ).

### Record keeping

We are required to record all visitors to our site, including parents and caregivers, in our visitor register (as is usual practice but also to assist if contact tracing is necessary).

Please record name, date, time in and out, where you have visited, phone and physical address information for all people who come into our school. Please use our School App or paper provided in class areas

We keep our visitor register for at least 2 months.

### Classroom supplies

Shared supplies and equipment are able to be used as students and staff are undertaking regular hand washing and staying away if sick.

No Drinking Fountains are operational, please ensure your child has their own drink bottle ( named)

Panic Slowly Whanau, we have got this!

Kind regards

Karen Patterson

**Principal**

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